



26 - 29 April • Brussels

LABELEXPO EUROPE 2022

www.labelexpo-europe.com

STAND CONTRACTOR FORM

RETURN: 1st February 2022

Exhibiting Company name:		RETURN TO: Rebecca Holister Operations Department Tel: +44 (0) 20 8846 2700 e: help@labelexpo.com
Address:		
Email:		
Tel:	Fax:	
Contact name:	Stand Number:	

This form must be completed & returned with copies of your stand plans & a risk assessment (for further information on stand plans, please see the **Stand Fitting Regulations** section that follows)

Appointed Contractor Details

Name of Contractor: _____
Contact Name: _____
Address: _____
Tel: _____ Email: _____

Build Schedule

Predicted Time of Arrival to Build Stand: _____
Predicted Build Completion Time: _____

Breakdown Schedule

Predicted Time to Breakdown Stand: _____
Predicted Completion Time: _____

PLEASE NOTE: ALL Contractors must register for individually named contractor badges. These can be downloaded to your phone or printed at home. This will be strictly enforced. The link to register your contractor badges will be available in due course

Performance Bond (Refundable DEPOSIT) – NEW IN 2022

In line with our work to make our events as sustainable as possible we will be introducing a deposit system for all CONTRACTORS of Space only stands for Labelexpo Europe 2022. A form to this end can be found in Section 6 of the manual

Please see below the charge per stand (this is dependent on stand size). The deposit will be paid on checking in to the lorry park at Parking C with ILS, and refunded to contractors at the end of the show provided the following actions are taken:

- 1) Any waste is left on the stand (please see waste management for further information to this end)
- 2) Any damage occurs to the infrastructure of the hall including floor damage, stains etc
- 3) Late breakdown and material left on the stand

COSTS

- 0-50sqm 500 euros
- 51sqm-200sqm 1000 euros
- 201sqm + 1500 euros

