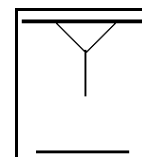


BRUSSELS EXHIBITION CENTER Non-Profit Association (BRUSSELS EXPO)
 Place de Belgique 1
 B - 1020 BRUSSELS
 Tel. + 32 2 474 82 53 – Fax + 32 2 474 83 94
 RPM Brussels - VAT : BE 0406.655.573



ORDER FORM : SUSPENSIONS

EXHIBITION: LABELEXPO'09	HALL:	STAND NBR:
COMPANY:	PHONE:.....	FAX:
STREET:.....	NBR.:.....	VAT:.....
ZIP CODE:	BANK ACCOUNT NBR.:	
CITY:	CONTACT PERSON:.....	
COUNTRY:.....	DIRECT TEL NBR.:.....	
BILLING ADDRESS:	VAT:	
	TEL:.....	FAX:
YOUR PURCHASE ORDER NUMBER TO MENTION ON OUR INVOICE :		

This order form is made up on condition that The Brussels Exhibition Centre N.P.A. considers the suspension as feasible. The BEC has to receive the order form at least three days before the (pre-) built-up period.

C O D E	DESCRIPTION	Number	Tariff per suspension point (+VAT 21%)		
			Preferential (P) term >= 20 days	Standard (S) term <20 days	"Last Minute" (C) term < 48hr
2	Suspension of an object (max 25 kg) 2 suspension points included		231,78 €	285,07 €	370,59 €
3	Suspension point = steel cable (max weight 50kg) Hall 2 . 4 . 6 . 8 . 9 . 10 . 11		107,25 €	152,09 €	197,72 €
4	Hall 1 . 3 . 5 . 7 . 12		135,80 €	192,57 €	250,34 €
5	Suspension point = chain (max weight 500kg) Hall 2 . 4 . 6 . 8 . 9 . 10 . 11		116,66 €	165,43 €	215,06 €
6	Hall 1 . 3 . 5 . 7 . 12		147,71 €	209,47 €	272,31 €
20	Safety Control AIB (per point) required		12,98 €	12,98 €	12,98 €

TARIFF P: APPLICABLE FOR EACH ORDER IN OUR POSSESSION MINIMUM 20 DAYS BEFORE THE 1ST (PRE)BUILT-UP DAY
 TARIFF S: STANDARD TARIFF, APPLICABLE FOR EACH ORDER IN OUR POSSESSION LESS THAN 20 DAYS AND MINIMUM 3 DAYS BEFORE THE 1ST (PRE) BUILT-UP DAY
 TARIFF C: APPLICABLE FOR LATE ORDERS , ON CONDITION THAT SUSPENSION IS FEASIBLE (ACCES, WEIGHT LIMITS,..)

!!!!!!! THE ACCESS TO THE CEILING IS STRICTLY FORBIDDEN. VIOLATIONS WILL BE FINED WITH 500 € !!!!!!!!

→ Necessary information to assure a correct execution of the suspension points

- The **orientation** of the stand compared to the neighbouring stand and/or to the hall.
- The **exact location** of each point compared to the borders of the stand (co-ordinates (x,y))
- The real **load** of each point. (If none of the points exceeds 100 kg, the total load is sufficient)
- The **height** of the points (= the height of the cable drops, not the height of the load.)
- **For objects**, a location and description are compelled. (dimensions, material, ...)

For further information (plans, possibilities,...) : Tel.: +32 2 474 82 53 ; Our web site <http://www.bruexpo.be>

Methods of payment : by Bank Transfer/ by cheque / with Credit Card	
CREDIT CARD Nbr : <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	EXP. DATE <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
Verification code Visa/Mastercard : <input type="text"/> <input type="text"/> <input type="text"/>	(last 3 numbers on the back of the card)
Verification code American Express <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	(the 4 numbers above your card number)
TOTAL OF YOUR ORDER : € + VAT (21 %) = TOTAL AMOUNT : €	
NAME OF CARD HOLDER : SIGNATURE :	

P.S : Each person making use of the suspension points declares that he took note of the conditions stipulated at the back of this order form and that he accept these conditions.

Date: Name: Signature:

IMPORTANT REMARKS

- **THE ACCESS TO THE CEILING IS STRICTLY FORBIDDEN FOR UNAUTHORIZED PERSONS .VIOLATIONS WILL BE FINED MINIMAL WITH 500 € AND A COMPLAINT TOWARDS THE ORGANISER.**
 - **Piracy** (= suspensions without authorisation in the existing infrastructure) won't be tolerated. In case of piracy the exhibitor will automatically receive an invoice for 500 € per point + specific costs for safety control by an official organism and possible repair costs, due to the violation. Moreover, the object will be removed by Brussels Expo without the exhibitor's approval and at his expense, including all the risks involved. Brussels Expo cannot be held responsible for any possible damage. The organizers will be systematically informed of the fraud.
 - **Objects** (max. 25 kg) : it concerns small objects (flags, logos, publicity, banners,...) that can be suspended by one person. The B.E.C. has the right to refuse any charge as an object. (ex. too voluminous). Our prices include the installation of 2 cables from which the BEC can hoist and adjust the object, based on the instructions of the exhibitor who is **present** on the stand. In case the suspension of the object needs more cables there will be a proportional increase of the price (ex: a total of 3 cables = basic price x 1,5)
- For the execution** of the suspension, please contact us. **Tel. : +32 2 474 82 53 – Fax : + 32 2 474 83 94**
- To assure the correct execution, it is important to communicate all necessary information concerning the charge: type of material; orientation of the stand; charge (weight), location and height of the points. The B.E.C. has the right to ask for additional information and to refuse incomplete demands.

RECOMMENDATIONS CONCERNING THE SUSPENSION OF LIGHTING OR OTHER DECKS.

- Due to the fact that people may be walking or standing under the hanging loads, we require in case of manual or electric hoisting for suspension of loads in the halls :
 - that the useful load of the hoist is divided by two (for example: a 500-kg tackle will hold only 250 kg)
 - that safety cables or chains are used to secure the hoists (double suspension).
- **Spansets** : According to the information from the manufacturer, the capacity of nylon spansets is not guaranteed at temperatures exceeding 100°C. Because of the specific risks of fire (stands), high temperatures (spotlights) and the presence of people under the suspended loads, the use of spansets is not authorised. The use of metal cables in a nylon covering is acceptable.
- Lighting accessories (spotlights, lasers, rails, box lights, etc..) must be secured individually to the lighting decks.
- If bulldog grips are used, the number and installation must comply with the manufacturers' recommendations and to all the standards and rules in force.
- The cables and chains that are used to suspend loads above the public must in any case have a minimum safety rating of 8 to 10 as concerns breakage (or divide the useful load indicated in the catalogue by two).

GENERAL CONDITIONS FOR SUSPENSIONS

The Brussels Exhibition Centre has the exclusive right to approve suspensions of decorative objects, lighting decks or other general objects at the roofing of the exhibition Halls. **Exhibitors have no access to this roof structure.**

The Brussels Exhibition Centre has the exclusive authority to supply the suspension, based on the exhibitor's proposal. For all suspension points above 50 kg, the B.E.C will make appeal to an official company to approve the suspension. The cost for this control will be charged to the exhibitor, based on the price per point indicated on the order form.

The B.E.C. executes the order on the assumption that it is accepted by the Organising Committee of the event.
The works will always be charged to the company who ordered the suspensions, at the applicable tariffs.

Complex orders will be thoroughly studied by B.E.C. and will result in a specific price offer. The exhibitor has to provide all the needs in time.

The exhibitor is responsible for the information that he gives to the Brussels Exhibition Centre concerning his proposition and the construction of the suspended object. Wrong information (for example: with regard to the weight of the object) automatically implies an immediate nullification of the agreement between The Brussels Exhibition Centre and the exhibitor and exclude all responsibility of B.E.C. by any accident.

The suspension works (fixing and setting of the object) have to be executed in one go without wait. The exhibitor as well as the object need to be present at the moment of suspension.